

**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING NOTICE AND AGENDA**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the customers of the Green Valley Domestic Water Improvement District and the general public that the Green Valley Domestic Water Improvement District will hold a Board of Directors meeting which is open to the public on:

**Thursday, January 26, 2023, at 9:00am
at the Green Valley Water District Conference Room
3200 S. Camino Del Sol, Green Valley, AZ**

The public is invited to attend in person or remotely via Zoom Video Conference. To access this meeting via Zoom, please email the District at office@gvwaterdistrict.com to request a meeting invitation. Please submit your request at least 24 hours in advance and include your email address.

The agenda for the meeting is as follows:

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold
2. Approval of December 15th, 2022 Board Meeting Minutes
- Motion to approve the Board Meeting Minutes of December 15th, 2022.
3. General Business
 - A. Administrative – Chair of the Board, Eric Sullwold
 1. Comments
 2. Appointment of newly elected Director: George Orndorff
 - B. Operations Report – District Manager, Dara Duffy
 1. Monthly Operations Report for January
 2. Current Capital Budget
 3. Monthly Task List
 - C. Technical Advisory Committee – Chair, Bob Hedden
 1. Current Capital Project Budget Up-date
 - a. Flex-Net project
 - b. Riley Engineering Contract Proposal
 - c. Capital project additions
 2. Spare Parts, Critical Maintenance Service and Availability
 3. Block 27South Expansion Up-date
 - D. Financial Advisory Committee – Chair, John Green
 1. Review December Financial Report and Cash Flow
 2. Investment Timetable and Alternatives
 3. In-house Audit Review and Timetable
 4. 2022-2023 Budget Considerations
4. Call to the Public – Chair, Eric Sullwold

Members of the Board may not discuss or act on any items that are not specifically listed on this agenda. Therefore, pursuant to A.R. S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for a future Board meeting. If you wish to comment on any agenda item, please complete and submit a speaker card. Speaker cards are available from the Clerk of the Board.
5. Announcements – Luis Rodriguez, Clerk of the Board
 - A. The next Technical Advisory Committee meeting is scheduled for Tuesday, February 21st, 2023, at 8:00AM, immediately followed by the Financial Advisory Committee Meeting.
 - B. The next Board of Directors Meeting is scheduled for Thursday, February 23rd, 2023, at 9:00AM.
6. Adjournment

If any additional documents are circulated to the Directors related to the agenda items, they may be requested or viewed by contacting the Clerk of the Board of the Green Valley Water District at (520) 625-9112 or by email at clerk@gwaterdistrict.com.

Green Valley Domestic Water District

Persons with a disability may request a reasonable accommodation by contacting GVWD at (520) 625-9112 at least 24-hours prior to the meeting to facilitate the accommodation. The meeting location is ADA compliant.

- i. 192 iPERL meters and 54 single MXUs arrived this week. The District has now received 237 of the 561 iPEARL meters. The goal is to receive the balance of meters by the end of this fiscal year.
- ii. The remaining ~20 manual read meters will be replaced next week.
- iii. Modems have been installed.
- iv. Currently working on configuration in order to start receiving data from the meters.
- v. The software program will be installed and the staff will familiarize themselves with the system before scheduling the formal in-depth training.
- vi. The District will begin dual billing for the February billing cycle.

C. Technical Advisory Committee – Chair, Bob Hedden.

- 1. Current Capital Project Budget Up-date
 - a. Flex-Net project update. See 2.B.3.c of the Monthly Task List.
 - b. Riley Engineering Contract Proposal update. The proposal should be received next week. The costs for the proposal are included in this FY budget. Based on Riley Engineering’s proposal, the District should be ready to approve the design portion of the upgrades by the end of FY2022-2023.
- 2. Spare Parts, Critical Maintenance Service and Availability, etc. The Technical Committee has recommended the District evaluate the critical items required to address any major service issues that may arise. This includes stocking and/or availability of critical spare parts. Recommended the list be reviewed on a regular basis.
- 3. Block 27S Expansion Up-date. Continue to wait for the developer to contact the District to establish a Line Extension Agreement.

D. Financial Advisory Committee – Chair, John Green

- 1. Review December Financial Report and Cash Flow. Year-To-Date:
 - a. Income Statement: Revenues are \$64K below budget due to lack of water usage by the golf courses. Expenses are \$15K ahead of budget. The operating loss is \$180K.
 - b. Cash Flow is \$50K above budget.
 - c. Balance Sheet: Assets have decreased \$400K due to the revised depreciation model.
 - d. Capital Budget and Reserve Allocation. The Capital Budget is yet to spend \$317K. It had yet to be determined how much of these funds will rollover into FY2023-2024.
- 2. Investment Timetable and Alternatives. \$500K has finally been deposited in the State Treasury fund. The Financial Advisory Committee will continue to explore other investment alternatives.
- 3. In-house Audit Review and Timetable. The Chair established a team of volunteers to conduct In-house financial reviews. The meetings will occur immediately following the conclusion of the February, March, and April Board meetings. Any Advisors that would like to attend are welcome. The following review teams are established:
 - a. February 23rd: Hart Krumrine, Darlene Hollingsworth
 - b. March 23rd: Darlene Hollingsworth, George Orndorff
 - c. April 27th: Bob Hedden, Eric Sullwold, John Green

4. Call to the Public – Chair, Eric Sullwold – No comments.

5. Announcements – Clerk of the Board, Luis Rodriguez

- A. The next Technical and Financial Advisory Committee Meetings are scheduled for Tuesday, February 21st, 2023. The Technical Advisory Committee Meeting begins at 8:00AM. The Financial Advisory Committee Meeting will commence immediately following the adjournment of the Technical Advisory Committee Meeting.
- B. The next Board of Directors Meeting is scheduled for Thursday, February 23rd, 2023, at 9:00AM.

6. Adjournment

- Motion to adjourn the meeting.

Move: Dar Hollingsworth 2nd: George Orndorff Approved: 5/0 Abstain: Chair

The meeting was adjourned at 9:50AM.

Minutes approved on February 23rd, 2023.

Green Valley Domestic Water Improvement District

**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING NOTICE AND AGENDA**

Pursuant to Arizona Revised Statute (ARS) § 38-431.02, notice is hereby given to the customers of the Green Valley Domestic Water Improvement District and the general public that the Green Valley Domestic Water Improvement District will hold a Board of Directors meeting which is open to the public on:

**Thursday, February 23rd, 2023, at 9:00am
at the Green Valley Water District Conference Room
3200 S. Camino Del Sol, Green Valley, AZ**

The public is invited to attend in person or remotely via Zoom Video Conference. To access this meeting via Zoom, please email the District at office@gvwaterdistrict.com to request a meeting invitation. Please submit your request at least 24 hours in advance and include your email address.

The agenda for the meeting is as follows:

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold
2. Approval of January 23rd, 2022, Board Meeting Minutes
- Motion to approve the Board Meeting Minutes of January 26th, 2022.
3. General Business
 - A. Administrative – Chair of the Board, Eric Sullwold
 1. Comments
 - B. Financial Advisory Committee – Chair, John Green
 1. Review January 2023 Financial Report and Cash Flow
 2. Investment Timetable and Alternatives
 3. In-house Audit Review and Timetable
 4. 2022-2023 Budget Considerations
 - C. Operations Report – District Manager, Dara Duffy
 1. Monthly Operations Report for January
 2. Current Capital Budget
 3. Monthly Task List
 - D. Technical Advisory Committee – Chair, Bob Hedden
 1. Current Capital Project Budget Up-date
 - a. Flex-Net project
 - b. Riley Engineering Contract Proposal
 - c. Capital project additions
 2. Block 27South Expansion Up-date
3. Call to the Public – Chair, Eric Sullwold

At this time, members of the public are allowed to address the Board of Directors on any issue. Pursuant to Arizona Revised Statute A.R.S. § 38-431.01(H), and Arizona Open Meeting Laws, members of the Board may not discuss or act on any items that are not specifically listed on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to statements made by speakers, or scheduling the matter for a future Board meeting. If you wish to comment on any agenda item, please complete and submit a speaker card. Speaker cards are available from the Clerk of the Board.
4. Announcements – Luis Rodriguez, Clerk of the Board
5. Adjournment

If any additional documents are circulated to the Directors related to the agenda items, they may be requested or viewed by contacting the Clerk of the Board of the Green Valley Water District at (520) 625-9112 or by email at clerk@gwaterdistrict.com.

Green Valley Domestic Water District

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**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
Thursday, February 23rd, 2023**

Board Directors Present: Eric Sullwold Robert (Bob) Hedden
Darlene (Dar) Hollingsworth John Green
George (Doctor) Orndorff -via video Joseph (Hart) Krumrine

Board Directors Absent:

District Staff Present: Dara Duffy Lora Burruel

Public Present: Sandy Green

Clerk of the Board: Luis Rodriguez

1. Call to Order and Roll Call – Chair, Eric Sullwold
The meeting was called to order at 8:56AM by Chair, Eric Sullwold
Roll call was taken. Six (6) Board members were present; therefore, a quorum was announced.
2. Approval of January 26th, 2023, Board Meeting Minutes
- Motion to approve the January 23rd, 2023, Board Meeting Minutes
Move: Hart Krumrine 2nd: Bob Hedden Approved: 5/0 Abstain: Chair
3. General Business
 - A. Financial Advisory Committee – Chair, John Green
 1. Review January 2023 Financial Report and Cash Flow.
 - a. Income Statement. YTD Revenues are \$56K below budget. Significant factors include the increase in Interest Income, the decrease in Golf Course Service, and the absence of Hook-up Fees. Expenses are \$40K below budget. Operating loss is \$155K.
 - b. Cash Flow is \$134K increase for the YTD.
 - c. Balance Sheet. Total Assets are \$11,581K, which remains \$400K below last year. This is mainly due to the revised depreciation model.
 - d. Capital Budget and Reserve Allocation. \$259K remains in the FY2022-2023 budget. It has yet to be determined how much of these funds will rollover into the FY2023-2024 budget.
 2. Investment Timetable and Alternatives.
 - a. On February 19th, 2023, an additional \$1M has been transferred into the Arizona Treasury fund LGIP 5.
 - b. The Committee presented its report on investment opportunities. The Chair explained future investment opportunities which were grouped into three categories:
 1. Self Managed Local Government Investor Pools
 2. Self Managed Short and Intermediate Investments of US treasuries and bank CDs and the Local Government Investor Pools.
 3. Professionally Managed Funds.These options will be explored in more detail to determine the optimum investment policy for the District.
 3. In-house Quarterly Audit Review and Timetable. The initial in-house audit review will occur this month. The March audit review has been cancelled. The next two (2) audit reviews will take place in April and May. All Advisors are welcome to participate.
 4. 2022-2023 Budget Considerations. Beginning in April, the Financial Committee will begin reviewing budget considerations for FY2023-2024. The DM will provide the draft budget to everyone. You are encouraged to share your budgetary thoughts and concerns via email to Dara and cc everyone: Lora, the Directors, and Advisors. This

brainstorming effort will enable the District and the Board to be better prepared for the FY2023-2024 budget discussions in April.

B. Operations Report – District Manager, Dara Duffy

1. Monthly Operations Report for January.
 - a. All manual read meters have been replaced with meters that can be automatically read by the antennas.
 - b. The new fire station water lines have been installed.
 - c. Over the next two (2) years the District will focus on changing out the remaining brass meters and type R radios that do not communicate directly with the antennas.
 - d. The dual billing cycle is now scheduled for March.
 - e. Weather concerns. January had $\frac{3}{4}$ " of rain and temperatures remained cool.
2. Current Capital Budget.
 - a. Bank Balances: The Wells Fargo balance is \$422,021. Alliance is \$1,676,404.
 - b. LGIP #5 investment is at \$500,945. An additional \$500K was transferred from Alliance on February 18th, 2023.
 - c. Year-to-Date Budget (YTD). Revenues are 3.52% below. Expenses are 1.79% below. The remaining months should allow for improved revenues.
3. Monthly Task List.
 - a. Began creating an apprenticeship program to hire and train new Operators to replace staff as they retire. It is typically a 3-year process to become a certified Level 3 Operator.
 - b. Riley Engineering Update. See "Riley Engineering Contract Proposal" 3.C.1.b. below.

C. Technical Advisory Committee – Chair, Bob Hedden

1. Current Capital Project Budget Up-date
 - a. The current District Capital Budget was established to support the proposal for the Camino del Sol booster station. The additional funding for the second booster station proposal should be covered by the remaining \$480K.
 - b. The Riley Engineering proposal was considerably higher than expected. The same proposal has been sent to WLB. WLB's proposal should be received by March 10th, 2023.
2. Block 27 South Expansion Up-date. No new developments.

D. Administrative – Chair of the Board, Eric Sullwold

1. The Chair and the Board wished Lora Burruel a Happy Birthday.
 2. The cancellation of the March 23rd Board meeting was discussed due to the unavailability of two of the six Directors. It was recommended to cancel the following March meetings: Managers, Committees, and Board of Directors. The DM will provide the standard District reports to the Board for February and March.
- Motion to cancel the March meetings for Managers, Committees, and Board of Directors.
Move: John Green 2nd: George Orndorff Approved: 5/0 Abstain: Chair
4. Call to the Public – Chair, Eric Sullwold – No comments.
 5. Announcements – Clerk of the Board, Luis Rodriguez
 - A. The next Technical and Financial Advisory Committee Meetings are scheduled for Monday, April 24th, 2023. The Technical Advisory Committee Meeting begins at 8:00AM, immediately followed by the Financial Advisory Committee Meeting.
 - B. The next Board of Directors Meeting is scheduled for Thursday, April 27th, 2023, at 9:00AM.
 6. Adjournment
- Motion to adjourn the meeting.
Move: Dar Hollingsworth 2nd: Hart Krumrine Approved: 5/0 Abstain: Chair

The meeting was adjourned at 9:41AM.

Minutes approved on April 27th, 2023.

Green Valley Domestic Water Improvement District

**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING NOTICE AND AGENDA**

**** CANCELLED ****

The meeting scheduled for March 23rd has been cancelled. The next Board of Director meeting will be April 24th, 2023, immediately at 9:00AM.

Green Valley Domestic Water District

Posted 04/25/2023 @ 10:00am

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**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING NOTICE AND AGENDA**

Pursuant to Arizona Revised Statute (ARS) § 38-431.02, notice is hereby given to the customers of the Green Valley Domestic Water Improvement District and the general public that the Green Valley Domestic Water Improvement District will hold a Board of Directors meeting which is open to the public on:

**Thursday, April 27th, 2023, at 9:00am
at the Green Valley Water District Conference Room
3200 S. Camino Del Sol, Green Valley, AZ**

The public is invited to attend in person or remotely via Zoom Video Conference. To access this meeting via Zoom, please email the District at office@gvwaterdistrict.com to request a meeting invitation. Please submit your request at least 24 hours in advance and include your email address.

The agenda for the meeting is as follows:

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold
2. Approval of February 23rd, 2023, Board Meeting Minutes
- Motion to approve the Board Meeting Minutes of February 23rd, 2023.
3. General Business
 - A. Administrative – Chair of the Board, Eric Sullwold
 1. Comments
 - B. Operations Report – District Manager, Dara Duffy
 1. Monthly Operations Report for February and March 2023
 2. Current Capital Budget
 3. Monthly Task List
 - C. Technical Advisory Committee – Chair, Bob Hedden
 1. FlexNet project up-date
 2. WLB Engineering Booster station proposals
 - a. VFD operating inconsistencies
 - b. Booster Station Up-grade design proposals including drawings
 3. Current status of 2022-2023 Capital Budget
 4. Proposed 2023 – 2024 Capital Budget
 - D. Financial Advisory Committee – Chair, John Green
 1. Review March 2023 Financial Report and Cash Flow
 2. Investment Timetable and Alternatives
 3. In-house Audit Review Update
 4. FY2023-2024 Budget Considerations
 - E. Call to the Public – Chair, Eric Sullwold
At this time, members of the public are allowed to address the Board of Directors on any issue. Pursuant to Arizona Revised Statute A.R.S. § 38-431.01(H), and Arizona Open Meeting Laws, members of the Board may not discuss or act on any items that are not specifically listed on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to statements made by speakers, or scheduling the matter for a future Board meeting. If you wish to comment on any agenda item, please complete and submit a speaker card. Speaker cards are available from the Clerk of the Board.
4. Announcements – Luis Rodriguez, Clerk of the Board
5. Executive Session - Pursuant to A.R.S. § 38-431.03 (A)(9), discussion for District legal advice. Information from the Executive Session is to remain confidential pursuant to A.R.S. §38-431.03(C).

6. Reconvene the regular Board of Directors session.
7. Adjournment

If any additional documents are circulated to the Directors related to the agenda items, they may be requested or viewed by contacting the Clerk of the Board of the Green Valley Water District at (520) 625-9112 or by email at clerk@gvwaterdistrict.com.

Green Valley Domestic Water District

Posted 04/25/2023 @ 8:00am

By _____
Luis Rodriguez, Clerk of the Board

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**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
Thursday, April 27th, 2023**

Board Directors Present: Eric Sullwold	Robert (Bob) Hedden
Darlene (Dar) Hollingsworth	John Green
George (Doctor) Orndorff	Joseph (Hart) Krumrine

Board Directors Absent:

<u>District Staff Present:</u>	Dara Duffy	Lora Burruel
<u>Public Present:</u>	Sandy Ward	Steven Ball
<u>Clerk of the Board:</u>	Luis Rodriguez	

1. Call to Order and Roll Call – Chair, Eric Sullwold
The meeting was called to order at 8:59AM by Chair, Eric Sullwold
Roll call was taken. Six (6) Board members were present; therefore, a quorum was announced.
2. Approval of February 23rd, 2023, Board Meeting Minutes
- Motion to approve the February 23rd, 2023, Board Meeting Minutes
Move: George Orndorff 2nd: Dar Hollingsworth Approved: 5/0 Abstain: Chair
3. General Business
 - A. Administrative – Chair of the Board of Directors, Eric Sullwold
The Chair welcomed the two (2) GVWD customers in attendance: Steven Ball and Sandy Ward.
 - B. Operations Report – District Manager, Dara Duffy
 1. Monthly Operations Report for March 2023.
 - a. There is still a chance of receiving additional MXU’s before April 30th. The DM informed the Distributor that the District will not accept additional MXU’s from May 1st through June 30th in order to have a firm number of single and dual port MXU’s to carry over into the FY2023-2024 budget.
 - b. Canoa Ranch Booster and Calle Tres Booster Stations. On April 26th sites were evaluated by WLB engineers who will now provide the District with three (3) sketches of upgrade options for review.
 - c. The Sensus and billing software teams are working together to ensure a seamless transition for the District. Dual billing was conducted in March and again in April. Some glitches were found and have been addressed. A trial meter reading/billing will be conducted next week to ensure all issues have been resolved.
 - d. Weather concerns. March had ¾” of rain while temperatures remained cool. There is a decrease in residential water consumption compared to previous years. The increased media coverage of shortages on the Colorado River may have made customers more conscious of their water use.
 2. Current Capital Budget.
 - a. Bank Balances: The Wells Fargo balance is \$524,111. Alliance is \$275,201.
 - b. LGIP #5 investment is at \$1,765,765.
 - c. Year-to-Date Budget (YTD). Revenues are 5.37% below. Expenses are 5.08% below.
 3. Monthly Task List.
 - a. Camino del Sol and Calle Tres booster stations. Received a quote from the District’s SCADA contractor to possibly adjust the Variable Frequency Drive (VFD) settings in order to see if the station’s performance can be improved to avoid more invasive upgrades.

- b. 5 Year Strategic Plan. Continue to work with Technical and Finance committee chairs to update the District's 5-year strategic plan. The initial draft will be distributed by May 1st.
- c. Cla-Val Repair or Replacement. The District is working with Cla-Val to schedule a date to evaluate one valve. This will allow the District to determine the most efficient maintenance process. The request was made by the Board to list all six (6) valves in order to track the entire project.

C. Technical Advisory Committee – Chair, Bob Hedden

- a. FlexNet project update. The District received all the projected meters for FY2022-2023. The Chair highlighted the fact that this project will become a four (4) year project and MXU deliveries will slip into the FY2024-2025 budget.
- b. Booster Stations Upgrade. WLB will prepare a cost estimate to develop proposals and drawings to upgrade both Booster Stations. Once the proposal is received, the District will determine which Booster station to upgrade first in FY2022-2023.
- c. 2022-2023 Capital Budget Update. Approximately 40% of the FlexNet MXU's have been received. It is unlikely the remaining units will be delivered for FY2022-2023 and will be carried over into FY2023-2024.
- d. FY 2023-2024 Capital Budget projects will be determined in conjunction with the District. The project list will be included in the 2023-2024 Operating Budget.

D. Financial Advisory Committee – Chair, John Green

1. March 2023 Financial Report and Cash Flow.

- a. Income Statement. YTD Revenues are \$109K below budget. Significant factors include the decrease in Golf Course Service, and lower residential customer consumption. Expenses are \$112K below budget. Operating loss is \$165K with a YTD variance of \$2.5K.
- b. Cash Flow is favorable with a \$99K increase for YTD.
- c. Balance Sheet. Total Assets are \$11,445K, which is \$605K below last year. This is mainly due to the revised depreciation model. The State of Arizona Investment Pool is currently at \$1,766K.
- d. Capital Budget and Reserve Allocation. \$180K remains in the FY2022-2023 budget of \$480K. It has yet to be determined how much of these funds will rollover into the FY2023-2024 budget.

2. Investment Timetable and Alternatives.

- a. The Board continued to discuss investment opportunities. The Finance Committee will continue to discuss the options, particularly on the Self-Managed Short and Intermediate investments with laddering.

3. In-house Quarterly Audit Review. The final in-house audit review for FY2022-2023 will take place Tuesday, May 16th.

4. FY2023-2024 Budget Considerations. The Committee will review the Budget prior to submitting it to the Board for approval at the May 25th, 2023, Board meeting.

4. Call to the Public – Chair, Eric Sullwold – No comments.

5. Announcements – Clerk of the Board, Luis Rodriguez

A. The next Technical and Financial Advisory Committee Meetings are scheduled for Monday, May 22nd, 2023. The Technical Advisory Committee Meeting begins at 8:00AM, immediately followed by the Financial Advisory Committee Meeting.

B. The next Board of Directors Meeting is scheduled for Thursday, May 25th, 2023, at 9:00AM.

6. Executive Session for a discussion on District legal advice.

7. Motion to enter Executive session for a discussion on District legal advice.

- Move: Dar Hollingsworth 2nd: George Orndorff Approved: 5/0 Abstain: Chair
Entered Executive session at 9:47AM and reconvened Board of Director meeting at 10:33AM.

8. Adjournment

- Motion to adjourn the meeting.

Move: Dar Hollingsworth 2nd: George Orndorff Approved: 5/0 Abstain: Chair

The meeting was adjourned at 10:35AM.

Minutes approved on May 25th, 2023.

Green Valley Domestic Water Improvement District

**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING NOTICE AND AGENDA**

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**Thursday, May 25th, 2023, at 9:00am
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The agenda for the meeting is as follows:

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold
2. Approval of April 27th, 2023, Board Meeting Minutes
- Motion to approve the April 27th, 2023, Board Meeting Minutes
3. Approval of April 27th, 2023, Executive Session Minutes
- Motion to approve the April 27th, 2023, Executive Session Minutes
4. General Business
 - A. Administrative – Chair of the Board, Eric Sullwold
 1. Comments
 - B. Operations Report – District Manager, Dara Duffy
 1. Monthly Operations Report
 2. Current Capital Budget
 3. Monthly Task List
 - C. Technical Advisory Committee – District Manager, Dara Duffy
 1. Current Capital Project Budget Up-date
 2. FlexNet Project Update
 3. Capital Project Discussion
 4. 5-Year Strategic Plan (DRAFT)
 - D. Financial Advisory Committee – Chair, John Green
 1. Review April Financial Report and Cash Flow
 2. FY2023-2024 Budget Considerations
 - Discussion and possible motion to adopt the FY2023-2024 Budget.
 3. Investment Timetable and Alternatives
 - Discussion and possible motion to adopt and implement investing in AZ treasury LGIP Pools 7, 500, and 700, along with five-year CD and Treasury Investment Ladder.
 - E. In-house Audit Review and Timetable
 - F. Call to the Public – Chair, Eric Sullwold

At this time, members of the public are allowed to address the Board of Directors on any issue. Pursuant to Arizona Revised Statute A.R.S. § 38-431.01(H), and Arizona Open Meeting Laws, members of the Board may not discuss or act on any items that are not specifically listed on this agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to statements made by speakers, or scheduling the matter for a future Board meeting. If you wish to comment on any agenda item, please complete and submit a speaker card. Speaker cards are available from the Clerk of the Board.
4. Announcements – Clerk of the Board, Luis Rodriguez,

5. Adjournment

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Green Valley Domestic Water District

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**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
Thursday, May 25th, 2023**

Board Directors Present:	Eric Sullwold	Robert (Bob) Hedden
	Darlene (Dar) Hollingsworth	John Green
	George (Doctor) Orndorff (video)	Joseph (Hart) Krumrine
Board Directors Absent:		
District Staff Present:	Dara Duffy	Lora Burruel
Public Present:	Steven Ball	
Clerk of the Board:	Luis Rodriguez	

1. Call to Order and Roll Call – Chair, Eric Sullwold
 The meeting was called to order at 9:00AM by Chair, Eric Sullwold
 Roll call was taken. Six (6) Board members were present; therefore, a quorum was announced.
2. Approval of April 27th, 2023, Board Meeting Minutes
- Motion to approve the April 27th, 2023, Board Meeting Minutes
 Move: Dar Hollingsworth 2nd: George Orndorff Approved: 5/0 Abstain: Chair
3. Approval of April 27th, 2023, Executive Session Minutes
- Motion to approve the April 27th, 2023, Executive Session Minutes
 Move: Hart Krumrine 2nd: Dar Hollingsworth Approved: 5/0 Abstain: Chair
4. General Business
 - A. Administrative – Chair of the Board of Directors, Eric Sullwold
 1. The Chair welcomed the customer in attendance: Steven Ball.
 2. The Board was apprised of discussions between the town of Sahuarita and Pima County to establish a consolidated wastewater plant to handle the region. The Chair contacted the Town of Sahuarita and was informed it was too early for GVWD to be included in the negotiation process.
 - B. Operations Report – District Manager, Dara Duffy
 1. Monthly Operations Report for April 2023
 - a. There will be no more MXU’s received in this fiscal year. All outstanding single and dual port MXU’s will be carried over into the FY2023-2024 budget.
 - b. Sensus and Utility Star continue to work with the District to audit and correct outstanding billing errors. The District no longer needs to perform dual meter readings prior to monthly billing.
 - c. Weather concerns. April had no rain while temperatures remained mild. Golf course water usage will increase as we enter the hotter months.
 2. Current Capital Budget.
 - a. Bank Balances: The Wells Fargo balance is \$260,899. Alliance is \$193,676.
 - b. LGIP #5 investment is at \$2,174,729.
 - c. Year-to-Date (YTD) Budget: Revenues are 4.33% below. Expenses are 5.71% below.
 3. Monthly Task List.
 - a. Cla-Val Repair or Replacement. The quote from the vendor was too high and did not address the District’s requests. In-House training has begun in order to educate the staff and allow the District to become self-sufficient.
 - b. Front Office Upgrade. The countertops have arrived, however the contractor has yet to provide an installation date.
 - c. FY2023-2024 Budget has been submitted to the Financial Committee for discussion and formal adoption by the Board at the May 25th meeting.
 - C. Technical Advisory Committee – District Manager, Dara Duffy
 - a. 2022-2023 Capital Budget Update. Refer to the DM’s report 4.B.1.a.

- b. FlexNet Project Update. The Chair highlighted the fact that this project will become a four (4) year project and MXU deliveries will slip into the FY2024-2025 budget. Refer to the DM's report 4.B.1.b.
- c. FY 2023-2024 Capital Budget projects. The Technical Committee and District staff incorporated the project into the 2023-2024 Operating Budget.
- d. 5-Year Strategic Plan. The DM has provided the DRAFT to the Board Chair. The Strategic Planning Committee has been established: Eric Sullwold, Dar Hollingsworth, Bob Hedden, and John Green. Hart Krumrine has volunteered to participate as well. The Committee has been tasked with creating both a 5-Year and 10-Year plan. The Strategic Planning Committee will meet Tuesday, June 19th, upon adjournment of the Finance Committee meeting.

D. Financial Advisory Committee – Chair, John Green

- 1. April 2023 Financial Report and Cash Flow
 - a. Income Statement. YTD Revenues are \$99K below budget. Significant factors include the decrease in Golf Course Service, and lower residential customer consumption. Expenses are \$141K below budget. Current Operating loss is \$150K with a YTD favorable variance of \$42K.
 - b. Cash Flow is favorable with a YTD increase of \$164K.
 - c. Balance Sheet. Total Assets are \$11,496K, which is \$500K below last year. This is mainly due to the revised depreciation model. The State of Arizona Investment Pool is currently at \$2,175K.
 - d. Capital Budget and Reserve Allocation. \$61K will rollover into the FY2023-2024 budget.
- 2. FY2023-2024 Budget. The FY2023-2024 Budget was presented to the Board for adoption.

- Motion to adopt the FY2023-2024 Budget.

Move: Dar Hollingsworth 2nd: Hart Krumrine Approved: 4/0 Abstain: Bob Hedden & Chair
 NOTE: The FY2023-2024 Budget was adopted on condition that the 2022-2023 Capital Expenditures value is corrected from \$377K to \$383K (page 4 of 5).

- 3. Investment Project. The Investment Policy was presented to the Board to invest in the AZ Treasury LGIP Pools 7, 500, and 700, along with the 5-year CD and Treasury Investment Ladder.

- Motion to adopt and implement investing in AZ treasury LGIP Pools 7, 500, and 700, along with five-year CD and Treasury Investment Ladder.

Move: Dr. Orndorff 2nd: Bob Hedden Approved: 5/0 Abstain: Chair

- 4. In-house Quarterly Audit Review. The final in-house audit review for FY2022-2023 was accomplished May 16th, 2023. This fulfills the recommendation from the CLA auditors.

- 5. Call to the Public – Chair, Eric Sullwold – Mr. Steven Ball had various questions regarding the District. All questions were responded to by Board members and District personnel.

- 6. Announcements – Clerk of the Board, Luis Rodriguez

- A. The next Technical and Financial Advisory Committee Meetings are scheduled for Monday, June 19th, 2023. The Technical Advisory Committee Meeting begins at 8:00AM, immediately followed by the Financial Advisory Committee Meeting.

- B. The next Board of Directors Meeting is scheduled for Thursday, June 22nd, 2023, at 9:00AM.

- 7. Adjournment

- Motion to adjourn the meeting.

Move: Dar Hollingsworth 2nd: George Orndorff Approved: 5/0 Abstain: Chair
 The meeting was adjourned at 10:08AM.

Minutes approved on June 22nd, 2023.

**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING NOTICE AND AGENDA**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the customers of the Green Valley Domestic Water Improvement District and the general public that the Green Valley Domestic Water Improvement District will hold a Board of Directors meeting which is open to the public on:

**Thursday, June 23rd, 2022, at 9:30AM
at the Green Valley Water District Conference Room
3200 S. Camino Del Sol, Green Valley, AZ**

The public is invited to attend in person or remotely via Zoom Video Conference. To access this meeting via Zoom, please email the District at office@gvwaterdistrict.com to request an invitation. Please submit your request at least 24 hours in advance and include your email address.

The agenda for the meeting is as follows:

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold
- Motion to approve the Board Meeting Minutes of May 25th, 2023.
2. General Business
 - A. Administrative – Chair of the Board, Eric Sullwold
 1. Suspension of regularly scheduled Board of Directors and standing committee meetings for July and August 2023
 - Discussion and possible motion to: Suspend the regularly scheduled Board of Directors and standing Committee meetings for July and August 2023.
 - B. Operations Report – District Manager, Dara Duffy
 1. Monthly Operations Report
 2. Current Capital Budget
 3. Next Year’s Capital Budget
 4. Monthly Task List
 5. State of the District Report
 - C. Technical Advisory Committee – Chair, Bob Hedden.
 1. Review final 2022–2023 Capital Budget projects
 2. Discuss 2023–2024 Capital Budget projects
 3. Discuss GVWD Security Program (primarily capital assets)
 - D. Financial Advisory Committee – Chair, John Green
 1. Review Monthly Financials
 - E. Strategy Advisory Committee – Chair, Eric Sullwold
 1. Discuss the development of the District’s 10-year Master Plan
 - F. Call to the Public – Chair, Eric Sullwold

Members of the Board may not discuss or act on any items that are not specifically listed on this agenda. Therefore, pursuant to A.R. S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for a future Board meeting. If you wish to comment on any agenda item, please complete and submit a speaker card. Speaker cards are available from the Clerk of the Board.
3. Announcements – Luis Rodriguez, Clerk of the Board
 - A. The next Technical Advisory Committee meeting is scheduled for Monday, September 25th, 2023, at 8:00AM. The Financial Advisory Committee meeting will begin immediately following the Technical Advisory Committee Meeting. The Strategy Advisory Committee meeting will begin immediately following the Financial Advisory Committee meeting.
 - B. The next Board of Directors Meeting is scheduled for Thursday, September 28th, 2023, at 9:00AM.

4. Adjournment

If any additional documents are circulated to the Directors related to the agenda items, they may be requested or viewed by contacting the Clerk of the Board of the Green Valley Water District at (520) 625-9112 or by email at clerk@gvwaterdistrict.com.

Green Valley Domestic Water District

Persons with a disability may request a reasonable accommodation by contacting GVWD at (520) 625-9112 at least 24-hours prior to the meeting to facilitate the accommodation. The meeting location is ADA compliant.

**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
Thursday, June 22nd, 2023**

Board Directors Present:	Eric Sullwold John Green Joseph (Hart) Krumrine	Robert (Bob) Hedden Darlene (Dar) Hollingsworth
Board Directors Absent:	George (Doctor) Orndorff	
District Staff Present:	Dara Duffy	Lora Burruel
Public Present:		
Clerk of the Board:	Luis Rodriguez	

1. Call to Order and Roll Call – Chair, Eric Sullwold
The meeting was called to order at 9:30AM by Chair, Eric Sullwold
Roll call was taken.) Five (5) Board members were present; therefore, a quorum was announced.
- Motion to approve the Board Meeting Minutes of May 25th, 2023. Minutes approved with a correction to 4.B.1.b. to replace Waterworth with Utility Star.
Move: Bob Hedden 2nd: John Green Approved: 4/0 Abstain: Chair
2. General Business
 - A. Administrative – Chair of the Board, Eric Sullwold
 - Motion to suspend the scheduled July and August 2023 Board Meetings.
Move: Dar Hollingsworth 2nd: Hart Krumrine Approved: 4/0 Abstain: Chair
 - B. Operations Report – District Manager, Dara Duffy
 1. Monthly Operations Report.
 - a. Continue to work with Sensus and Utility Star to process meter read information.
 - b. The issues with the back parking lot have been repaired. Some minor concerns will be addressed in the final walk-through with the contractor.
 - c. Two (2) service line breaks occurred and have since been repaired.
 - d. Bank Balances: The Wells Fargo balance is \$132,541. Alliance is \$108,638.
 - e. LGIP #5 investment is at \$2,408,582.
 - f. Year-to-Date (YTD) Budget: Revenues are 2.61% below. Expenses are 6.44% below.
 2. Current Capital Budget.
 - a. \$150K remains to be spent in the Capital Budget and most of this will carry over to FY2023-2024. The Reserve Allocation remains at \$1,236K.
 3. FY2023-2024 Capital Budget
 - a. Funding to complete the FlexNet project is included in FY2023-2024 Capital Budget. The delivery of MXUs and Meters may cause a portion of the approved funding to carry over into FY2024-2025.
 - b. Canoa Ranch Booster Upgrade. WLB has delivered the packet containing sketches and suggestions for the upgrade. Bob Hedden and the Technical Advisory Committee will review the packet. The \$5K costs will come out of the \$35K Engineering funds from FY2022-2023. The Canoa Ranch and Calle 3 Booster stations will be separate line items in the FY2023-2024 Capital Budget.
 4. Monthly Task List.
 - a. WLB has delivered sketches and plan options for the Booster Station upgrades
 - b. All District Field and Office staff performance evaluations have been completed.
 - c. The DM's performance evaluation will occur June 27th, 2023.
 5. 2023 State of the District Report.
 - a. ADEQ has delegated regulatory functions to PDEQ.
 - b. Agency reports. Reports were submitted on time. However, the Environmental Protection Agency's (EPA) new auto-fill system did not work as advertised. Therefore, the District was flagged as submitting a late report.

- c. Line breaks. Four (4) service line breaks and two (2) main line breaks occurred in FY2022-2023.
 - d. SCADA project. The new antennas are mounted on the three (3) flagpoles. Signal strength is rated as exceptionally strong and the network provides excellent system control.
 - e. FlexNet project. All manual read meters have been replaced. Delivery of meters and radio transmitters continues to be an issue. Therefore, some of the approved funds will need to carry over into FY2023-2024.
 - f. See the 2023 State of the District Report for complete details. The Report is also posted on the District's website.
 - f. Subsequent State of the District Reports will be provided at every June Board meeting.
- C. Technical Advisory Committee – Chair, Bob Hedden.
- 1. Review final 2022 – 2023 Capital Budget projects. Refer to Section 2.B.2. Current Capital Budget.
 - 2. Discuss 2023 – 2024 Capital Budget projects. Refer to Section 2.B.3. FY2023-2024 Capital Budget.
 - 3. GVWD Security Program. Discussions have begun to address potential security threats relating to the District's Capital Assets and computerized systems.
- D. Monthly Financial Report and Cash Flow.
- 1. Income Statement. YTD Revenues are \$65K below budget. Significant factors include an increase in Interest Income along with a decrease in Golf Course Service and residential customer consumption. Expenses are favorable by \$174K. Current Operating loss is \$84K with a YTD favorable variance of \$109K.
 - 2. YTD Cash Flow is favorable with a YTD increase of \$184K.
 - 3. Balance Sheet. Total Assets are \$11,487K, which is \$489K below last year. The State of Arizona Investment Pool is currently at \$2,409K.
- E. Strategy Advisory Committee – Chair, Eric Sullwold
- 1. Discuss the development of the District's 10-year Master Plan. The last version was created in 2017. The plan will be completed in conjunction with the District Management's 5-Year Action Plan. The Committee and District Management will have drafts of each plan by January 2024 and present the final versions at the June 2024 Board of Directors meeting.
- F. Call to the Public – Chair, Eric Sullwold. No comments.
3. Announcements – Luis Rodriguez, Clerk of the Board
- A. The next Technical Advisory Committee meeting is scheduled for Monday, September 25th, 2023, at 8:00AM. The Financial Advisory Committee Meeting will begin immediately following the adjournment of the Technical Advisory Committee Meeting. The next Strategy Advisory Committee Meeting will begin immediately following the Finance Advisory Committee meeting.
 - B. The next Board of Directors Meeting is scheduled for Thursday, September 28th, 2023, at 9:00AM.
4. Adjournment
- Motion to adjourn the meeting.
Move: John Green Second: Dar Hollingsworth Approved: 4/0 Abstain: Chair
The meeting was adjourned at 9:17AM.

Minutes approved September 28th, 2023.

Green Valley Domestic Water Improvement District

**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING NOTICE AND AGENDA**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the customers of the Green Valley Domestic Water Improvement District and the general public that the Green Valley Domestic Water Improvement District will hold a Board of Directors meeting which is open to the public on:

**Thursday, September 28th, 2023, at 9:00AM
at the Green Valley Water District Conference Room
3200 S. Camino Del Sol, Green Valley, AZ**

The public is invited to attend in person or remotely via Zoom Video Conference. To access this meeting via Zoom, please email the District at office@gvwaterdistrict.com to request an invitation. Please submit your request at least 24 hours in advance and include your email address.

The agenda for the meeting is as follows:

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold
- Motion to approve the Board Meeting Minutes of June 22nd, 2023.
2. General Business
 - A. Administrative – Chair of the Board, Eric Sullwold
 1. Mr. Steve Ball
 2. 10 Year Master Plan
 3. Revising the Board of Director meetings start time
 - Discussion and possible motion to revise Board of Director meeting start time
 4. Board Member Informational Sessions
 - B. Operations Report – District Manager, Dara Duffy
 1. Monthly Operations Report
 2. Current Capital Budget
 3. Monthly Task List
 4. Tasks
 - C. Technical Advisory Committee – Chair, Bob Hedden
 1. Review 2023–2024 Capital Budget
 2. Major facilities Security Program update
 3. Significant Operational Projects
 - a. Major water leak damage repair
 - b. Over-heating of control panels at well site and Booster stations
 - c. Storage tanks inspection
 - d. PFAS discussion
 - D. Financial Advisory Committee – Chair, John Green
 1. Review Monthly Financials
 2. Audit Report Update
 - E. Personnel Advisory Committee – Chair, Hart Krumrine
 1. Employee Handbook Update
 - F. Call to the Public – Chair, Eric Sullwold

Members of the Board may not discuss or act on any items that are not specifically listed on this agenda. Therefore, pursuant to A.R. S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for a future Board meeting. If you wish to comment on any agenda item, please complete and submit a speaker card. Speaker cards are available from the Clerk of the Board.
3. Announcements – Chair, Eric Sullwold

- A. The next Technical Advisory Committee meeting is scheduled for Monday, October 23rd, 2023, at 8:00AM with the Financial Advisory Committee meeting immediately following.
 - B. The next Board of Directors Meeting is scheduled for Thursday, October 26th, 2023, at 9:00AM.
4. Adjournment

If any additional documents are circulated to the Directors related to the agenda items, they may be requested by contacting the Clerk of the Board of the Green Valley Water District at (520) 625-9112 or by email at clerk@gvwaterdistrict.com.

Green Valley Domestic Water District

Posted 09/26/2023 @ 8:00am

Persons with a disability may request a reasonable accommodation by contacting GVWD at (520) 625-9112 at least 24-hours prior to the meeting to facilitate the accommodation. The meeting location is ADA compliant.

**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
Thursday, September 28th, 2023**

Board Directors Present:	Eric Sullwold John Green Joseph (Hart) Krumrine	Robert (Bob) Hedden Darlene (Dar) Hollingsworth George (Doctor) Orndorff
Board Directors Absent:		
District Staff Present:	Dara Duffy	Lora Burruel
Public Present:	Steve Ball	Norma Zarlow
Clerk of the Board:	Luis Rodriguez	

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold. The meeting was called to order at 9:00AM by Chair, Eric Sullwold. Roll call was taken. Six (6) Board members were present; therefore, a quorum was announced.
2. Approval of June 22nd, 2023, Board Meeting Minutes
 - Motion to approve the June 22nd, 2023, Board Meeting Minutes

Move: Dar Hollingsworth 2nd: Bob Hedden Approved: 5/0 Abstain: Chair
3. General Business
 - A. Administrative – Chair of the Board, Eric Sullwold
 1. Mr. Steve Ball was looking to the District for recommendations/suggestions to camouflage the FlexNet antenna monopole. Ms. Zarlow uses a TV air antenna and is experiencing reception problems. She is concerned the issue might be caused by the FlexNet antenna transmissions. The DM explained the FlexNet system’s transmission process and assured Ms. Zarlow that the FlexNet system was not the source of the interference.
 2. 10 Year Master Plan. The Chair explained that each committee (Technical, Financial, and Personnel) will work with the District staff to create a draft 10 Year Master Plan which will then be presented to the Board. The Board will take the committee inputs to establish the District’s 10 Year Master Plan. The District is responsible for developing the 5 Year Action Plan which will be presented to the Board.
 3. Board of Director Meeting Start Time. A discussion was held regarding revising the Board meeting start time to 9:30AM.
 - Motion to approve revising the Board meeting start time from 9:00AM to 9:30AM effective October 26th, 2023.

Move: George Orndorff 2nd: Darlene Hollingsworth Approved: 5/0 Abstain: Chair
 4. Board Member Informational Sessions.
- B. Operations Report – District Manager, Dara Duffy
 1. Monthly Operations Report for, September 2023
 - a. District Infrastructure Work.
 - i. Due to high summer temperatures and aging equipment additional maintenance and expenses were incurred.
 - ii. Cotonia wellsite received a shade structure to reduce the effects of direct sunlight on the control panels.
 - iii. New security cameras and routers have been installed at all wellsite’s and storage tanks.

- iv. One main line break occurred and caused erosion damage. The line break was quickly repaired. The costs of the erosion repairs have not been provided from the vendor.
 - b. Weather and Other Concerns.
 - i. The year-to-date amount of rain is about half of what it was at this time last year which has kept revenues strong.
 - ii. The property south of the Escondido Wash was sold to a developer from Colorado so we should be hearing from them in the next few months.
 - c. Current Capital Budget
 - i. Bank Balances: The Wells Fargo balance is \$127,606. The Alliance balance is \$52,040.
 - ii. LGIP #5 investment is at \$2,251,159. Interest income is looking better than what was budgeted.
 - iii. Year-to-Date (YTD) Budget: Revenues are 19.40% above. Expenses are 5.28% below.
 - d. Monthly Task List
 - i. One fire hydrant was leaking and could not be repaired and has been replaced.
 - ii. \$13K of single port MXUs have been received. Still waiting on \$36K of dual port MXUs.
 - iii. Calle Tres Booster Station upgrade. The engineering contract has been sent to WLB. The Camino del Sol Booster upgrade will be addressed in FY 2024-2025.
 - e. Tasks
 - i. The District golf cart will be donated to the Sheriff's Auxiliary Unit.
 - ii. The Demonstration Garden, located along the front of District Headquarters, is being upgraded. 5 of the 30 xeriscape plants need replacing and new name labels.
 - iii. Annual Audit. Most of the recommendations have been addressed. The audit team will present their report to the Financial Committee in October 2023.
 - iv. A significant quantity of existing FlexNet meters require reprogramming. The modification will allow the meters to report water usage from the current 100 gallons increments down to 1 gallon.
 - C. Technical Advisory Committee – Chair, Bob Hedden
 - 1. Review Final 2022–2023 Capital Budget Projects.580K
 - 2. Discuss 2023–2024 Capital Budget Projects.
 - 3. GVWD Security Program Update.
 - 4. Significant Operational Projects. Refer to Operations Report (2.B.1).
 - i. PFAS contamination discussion & sample evaluation. A sample has been taken and the results have not been received. The long term impact of PFAS has yet to be determined.
 - D. Financial Advisory Committee – Chair, John Green
 - 1. September 2023 Financial Report and Cash Flow
 - a. Income Statement. YTD Revenues are \$94K above budget. Expenses are favorable by \$23K. Current Operating income is \$169K with a YTD favorable variance of \$117K.
 - b. Cash Flow is favorable with a YTD increase of \$115K.
 - c. Balance Sheet. Total Assets are \$11,101K, which is \$748K below last year. The State of Arizona Investment Pool is currently at \$2,251K.
 - d. Capital Budget and Reserve Allocation. The remaining Capital Budget is \$560K. The Reserve Allocation is \$1,276K.
 - e. Audit Report Update. The auditors will present their 2022-2023 report at the October 23rd Financial committee meeting. Most of the issues surrounding the migration to the Sage financial reporting system have been resolved. . June 30th, 2023.
 - E. Personnel Advisory Committee – Chair, Hart Krumrine
 - 1. Employee Manual Update. The Chair will meet with the DM to begin redlining the current 2019 Employee Manual. The DM will then work with each committee to revise the Manual which will then be presented to the Board for approval. Personnel committee members are John Green, Dar Hollingsworth, George Orndorff, and Eric Sullwold.
 - D. Call to the Public – Chair, Eric Sullwold. No comments.
4. Announcements – Chair, Eric Sullwold

A. The next Technical Advisory Committee meeting is scheduled for Monday, October 23rd, 2023, at 8:00AM with the Financial Advisory Committee Meeting beginning immediately following the adjournment of the Technical Advisory Committee Meeting.

B. The next Board of Directors Meeting is scheduled for Thursday, October 26th, 2023, at 9:30AM.

5. Adjournment

Motion to adjourn the meeting.

Move: Dar Hollingsworth

Second: Hart Krumrine

Approved: 5/0

Abstain: Chair

The meeting was adjourned at 10:40AM.

Minutes approved October 26th, 2023.

Green Valley Domestic Water Improvement District

**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING NOTICE AND AGENDA**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the customers of the Green Valley Domestic Water Improvement District and the general public that the Green Valley Domestic Water Improvement District will hold a Board of Directors meeting which is open to the public on:

**Thursday, October 26th, 2023, at 9:30AM
at the Green Valley Water District Conference Room
3200 S. Camino Del Sol, Green Valley, AZ**

The public is invited to attend in person or remotely via Zoom Video Conference. To access this meeting via Zoom, please email the District at office@gvwaterdistrict.com to request an invitation. Please submit your request at least 24 hours in advance and include your email address.

The meeting agenda is as follows:

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold
- Motion to approve the Board Meeting Minutes of September 28th, 2023.
2. General Business – Chair, Eric Sullwold
 - A. Operations Report – District Manager, Dara Duffy
 1. Monthly Operations Report
 2. Current Capital Budget
 3. Monthly Task List
 4. Tasks
 - B. Technical Advisory Committee – Chair, Bob Hedden
 1. Review 2023-2024 Capital Budget projects
 2. Calle Tres Booster Station Plan Update
 3. Water main break on Wescotta Drive
 - C. Financial Advisory Committee – Chair, John Green
 1. FY2022-20223 Audit Report Update
 2. Review Monthly Financial Report and Cash Flow
 3. Investment Update
 - D. Personnel Advisory Committee – Chair, Hart Krumrine
 1. Employee Handbook Update
3. Call to the Public – Chair, Eric Sullwold

Members of the Board may not discuss or act on any items that are not specifically listed on this agenda. Therefore, pursuant to A.R. S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for a future Board meeting. If you wish to comment on any agenda item, please complete and submit a speaker card. Speaker cards are available from the Clerk of the Board.
4. Announcements – Clerk of the Board, Luis Rodriguez

- A. The next Technical Advisory Committee meeting is scheduled for Monday, November 13th, 2023, at 8:00AM with the Financial Advisory Committee meeting immediately following.
 - B. The next Board of Directors Meeting is scheduled for Thursday, November 16th, 2023, at 9:30AM.
 - C. Draft of 2024 Meeting Calendar
5. Adjournment

If any additional documents are circulated to the Directors related to the agenda items, they may be requested by contacting the Clerk of the Board of the Green Valley Water District at (520) 625-9112 or by email at clerk@gvwaterdistrict.com.

Green Valley Domestic Water District

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**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
Thursday, October 26th, 2023**

Board Directors Present:	Eric Sullwold	Robert (Bob) Hedden
	John Green	Darlene (Dar) Hollingsworth
	Joseph (Hart) Krumrine	George (Doctor) Orndorff
<hr/>		
Board Directors Absent:		
District Staff Present:	Dara Duffy	Lora Burruel
Public Present:	Craig Hardy	
Clerk of the Board:	Luis Rodriguez	

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold. The meeting was called to order at 9:30AM by Chair, Eric Sullwold. Roll call was taken. A quorum was announced with six (6) Board members present.
2. Approval of September 28th, 2023, Board Meeting Minutes
- Motion to approve the September 28th, 2023, Board Meeting Minutes
Move: Hart Krumrine 2nd: George Orndorff Approved: 5/0 Abstain: Chair
3. General Business - Chair of the Board, Eric Sullwold
Operations Report – District Manager, Dara Duffy
 - A. Monthly Operations Report for, September 2023
 - a. District Infrastructure Work.
 - i. Sage has yet to respond to a date for installing the 2nd update.
 - ii. The Field Staff continues to focus on the valve exercising program which should be completed within the next couple of weeks.
 - iii. An irrigation service leak on Placita Beldad turned into a larger issue when the street valve broke as well requiring a larger shut down and repair effort.
 - iv. A main break on Wescotta Drive caused a brief but widespread drop in pressure. The repair was completed, and water restored to the 3 impacted homes by 6:00pm of the same day.
 - v. A line break occurred on Calle Casas Lindas. The repair was completed, and water was restored to the 15 impacted homes by 5:00PM. This is the second break in 2 years.
 - vi. The issue with removed meters continuing to communicate with the system has been resolved.
 - b. Financials
 - i. Bank Balances as of September 30th, 2023: The Wells Fargo balance is \$220,541. The Alliance balance is \$114,857.
 - ii. The Arizona Local Government Investment Pool (LGIP) #5 is at \$2,128,155.
 - iii. Year-to-Date (YTD) Budget: Revenues are 14.36% above. Expenses are 6.07% below. Invoices for recent line issues should be included in next month’s financial reports.
 - iv. The District’s cell phone bill was higher than expected due to an \$8,000 data overage fee from the security cameras, (the settings have been changed to avoid a recurrence).
 - v. The District will begin performing Trial Balance reconciliations on a quarterly basis rather than only at year-end. The District will begin using the same account grouping convention as the auditors for the FY2023-2024 budget. Parallel financial reports will be generated from January 2024 to June 2024 prior to implementing the change.

- vi. Alliance Bank has agreed to provide a debt covenant memo.
- c. Weather and Other Concerns.
 - i. The golf courses completed overseeding in the first part of October.
 - ii. No communication has occurred with the new developer of the property south of the Escondido Wash.
- d. Capital Budget and Reserve Allocation.
 - i. MXUs from FY2022-2023. \$11,575 single port MXUs and \$4,566 dual port MXUs have not been received.
 - ii. MXU from FY2023-2024. \$76K single ports and \$107,456 dual ports have not been received.
 - iii. Calle Tres Booster Station upgrade. The DM will meet next week with the engineer and a representative from Pumps Inc. to explore a more cost-effective option. The project is scheduled for completion by the end of FY2023-2024.
 - iv. The remaining Capital Budget is \$475,497.
 - v. Total Reserves are \$1,276,950.
- e. Monthly Task List
 - i. One leaking fire hydrant could not be repaired and has been replaced.
 - ii. Three (3) hydrants with valve problems have been referred to the contractor for repair.
 - iii. Phase 1 of the firmware push was successful with 866 of the 896 meters. The remaining 30 meters will be completed manually by the District's field staff. Phase 3 will provide for 1 gallon reporting. The project is scheduled for completion by the end of 2023.
- f. Tasks
 - i. All fire extinguishers were inspected, and the sprinkler system tested.
 - ii. All office staff and selected field staff attended on-site FlexNet training on operating the new meter-reading program.
 - iii. Reviewed and updated Line Extension Agreement form for Block 27 South.
- B. Technical Advisory Committee – Chair, Bob Hedden
 - 1. Review 2022–2023 Capital Budget Projects. Refer to the Operations Report 3.B.1.d.
 - 2. Calle Tres Booster Station Plan. Refer to the Operations Report 3.B.1.e.
 - 3. Water main break on Wescotta. Refer to the Operations Report 3.B.1.a.
- C. Financial Advisory Committee – Chair, John Green
 - 1. September 2023 Financial Report and Cash Flow
 - a. Income Statement. YTD Revenues are \$103K above budget. Expenses are favorable by \$42K. Current Operating income is \$178K with a YTD favorable variance of \$145K.
 - b. Cash Flow is favorable with a YTD increase of \$121K.
 - c. Balance Sheet. Total Assets are \$11,237K, which is \$490K below last year.
 - d. Capital Budget and Reserve Allocation. The remaining Capital Budget is \$475K. The Reserve Allocation is \$1,277K.
 - e. The State of Arizona Local Government Investment Pool (LGIP) #5 is currently at \$2,128K.
 - f. Audit Report Update. The auditors presented their draft 2022-2023 report at the October 23rd Financial committee meeting. The auditors reported that the District sustained a loss of \$349K and a decrease in cash of \$153K for FY2022-2023. General recommendations were made to improve financial reporting in the future.
- D. Personnel Advisory Committee – Chair, Hart Krumrine.

Employee Manual Update. The Committee began discussing the proposed revisions to the current 2019 Employee Manual. The Chair and DM will provide the committee with a list of the key concepts being revised. The list will be presented at the next Managers meeting November 7th, 2023.
- 4. Call to the Public – Chair, Eric Sullwold. No comments.
- 5. Announcements – Clerk of the Board, Luis Rodriguez

- A. The next Technical Advisory Committee meeting is scheduled for Monday, November 13th, 2023, at 8:00AM, followed by the Financial Advisory Committee meeting. The Personnel Advisory Committee meeting will begin upon adjournment of the Financial Advisory Committee meeting.
- B. The next Board of Directors meeting is scheduled for Thursday, November 16th, 2023, at 9:30AM.
- C. The proposed 2024 Board and Committee meeting calendar was distributed. The final version will be approved at the November 16th Board meeting.

6. Adjournment

- Motion to adjourn the meeting.

Move: Dar Hollingsworth

Second: George Orndorff


Approved: 5/0

Abstain: Chair

The meeting was adjourned at 10:18AM.

Minutes approved November 16th, 2023.

Green Valley Domestic Water Improvement District

By 
Luis Rodriguez, Clerk of the Board

By 
Eric Sullwold, Chair of the Board

**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING NOTICE AND AGENDA**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the customers of the Green Valley Domestic Water Improvement District and the general public that the Green Valley Domestic Water Improvement District will hold a Board of Directors meeting which is open to the public on:

**Thursday, November 16th, 2023, at 9:30AM
at the Green Valley Water District Conference Room
3200 S. Camino Del Sol, Green Valley, AZ**

The public is invited to attend in person or remotely via Zoom Video Conference. To access this meeting via Zoom, please email the District at office@gvwaterdistrict.com to request an invitation. Please submit your request at least 24 hours in advance and include your email address.

The meeting agenda is as follows:

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold
 - Motion to approve the Board Meeting Minutes of October 26th, 2023.
 - Discussion and possible motion to approve the GVWD 2024 public meetings calendar.
2. General Business – Chair, Eric Sullwold
 - A. Administrative – Chair, Eric Sullwold
 1. Election of 2024 Board of Director Chair and Vice Chair
 - B. Operations Report – District Manager, Dara Duffy
 1. Monthly Operations Report
 2. Current Capital Budget
 3. Monthly Task List
 4. Tasks
 - C. Technical Advisory Committee – Chair, Bob Hedden.
 1. Painting the wellsite antenna
 - D. Financial Advisory Committee – Chair, John Green
 1. FY2022-20223 Audit Report Update
 2. Review Monthly Financial Report and Cash Flow
 3. Investment Update
 - E. Personnel Advisory Committee – Chair, Hart Krumrine
 1. Employee Handbook Revision Update
3. Call to the Public – Chair, Eric Sullwold

Members of the Board may not discuss or act on any items that are not specifically listed on this agenda. Therefore, pursuant to A.R. S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for a future Board meeting. If you wish to comment on any agenda item, please complete and submit a speaker card. Speaker cards are available from the Clerk of the Board.
4. Announcements – Clerk of the Board, Luis Rodriguez

- A. The next Technical Advisory Committee meeting is scheduled for Monday, December 11th, 2023, at 8:00AM with the Financial Advisory Committee meeting immediately following.
 - B. The next Board of Directors Meeting is scheduled for Thursday, December 14th, 2023, at 9:30AM.
5. Adjournment

If any additional documents are circulated to the Directors related to the agenda items, they may be requested by contacting the Clerk of the Board of the Green Valley Water District at (520) 625-9112 or by email at clerk@gvwaterdistrict.com.

Green Valley Domestic Water District

Persons with a disability may request a reasonable accommodation by contacting GVWD at (520) 625-9112 at least 24-hours prior to the meeting to facilitate the accommodation. The meeting location is ADA compliant.

**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
Thursday, November 16th, 2023**

Board Directors Present:	Eric Sullwold John Green Joseph (Hart) Krumrine	Robert (Bob) Hedden Darlene (Dar) Hollingsworth George (Doctor) Orndorff
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Board Directors Absent:

District Staff Present:	Dara Duffy	Lora Burruel
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Public Present:	Steve Ball
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Clerk of the Board:	Luis Rodriguez
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1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold. The meeting was called to order at 9:30AM by Chair, Eric Sullwold. Roll call was taken. A quorum was announced with six (6) Board members present.
2. Approval of October 26th, 2023, Board Meeting Minutes
 - Motion to approve the October 26th, 2023, Board Meeting Minutes
Move: George Orndorff 2nd: Dar Hollingsworth Approved: 5/0 Abstain: Chair
3. Discussion and possible motion to adopt the 2024 GVWD Public Meetings Calendar
 - Motion to Adopt the 2024 GVWD Public Meetings Calendar
Move: John Green 2nd: George Orndorff Approved: 5/0 Abstain: Chair
4. General Business - Chair of the Board, Eric Sullwold. The Chair reminded all Board members of the upcoming 2024 Chair and Vice Chair elections and requested all interested members to notify the Clerk of the Board no later than Monday, December 11th, 2023. The two (2) positions will be determined at the December 14th, 2023, Board of Directors meeting.
 - B. Operations Report – District Manager, Dara Duffy
 1. Monthly Operations Report
 - a. District Infrastructure Work.
 - i. Main break reported at 2283 Casas Lindas on October 25th, contractor assisted with repair. The break was caused by faulty installation.
 - ii. Three in-line fire hydrant valves were found to be broken and our contractor assisted with their replacement.
 - b. Financials
 - iii. Bank Balances: Wells Fargo Bank is \$106,331. The Alliance Bank is \$161,134.
 - iv. The Arizona Local Government Investment Pool (LGIP) #5 is at \$2,135,280.
 - v. Year-to-Date (YTD) Budget: Revenues are 15.98% above. Expenses are 0.32% above.
 - vi. Both residential and turf revenues were above budget this during October due to warm, dry weather and golf course over-seeding.
 - vii. Field expenses are higher than budgeted due to main breaks and irrigation leaks which have been repaired.
 - c. Weather and Other Concerns.
 - i. The District experienced an issue at Calle Tres Booster earlier this week when the air compressor got stuck in the ‘On’ position forcing too much air into the system. Customers at the high side of Casa Lindas and Moon River have experienced air in the lines this week as a result. A replacement solenoid is being ordered.
 - ii. The newest Operator submitted his resignation so the DM will begin looking for a replacement. The plan is to advertise for a laborer that will be trained to become an operator.
 - d. Capital Budget and Reserve Allocation.

- i. MXUs from FY2022-2023. \$11,575 single port and \$4,567 dual port MXUs have not been received.
- ii. MXUs from FY2023-2024. \$76K single port and \$107,456 dual ports MXUs have not been received.
- iii. Calle Tres Booster Station upgrade. Summary proposal with probable cost should be ready within a week or so and will be discussed with Tech committee chair.
- iv. The remaining Capital Budget is \$475,498.
- v. Total Reserves are \$1,276,950.
- e. Monthly Task List
 - i. Leak repairs will now be listed in the DM Task List
 - ii. Fire sprinkler system and extinguishers were inspected and approved.
 - iii. Donation of golf cart to Sheriff's Auxiliary is complete.

C. Technical Advisory Committee – Chair, Bob Hedden

Painting of the Catonia wellsite antenna. Mr. Steve Ball attended the meeting as a follow-up to whether or not would the District be taking any additional actions with regards to the FlexNet Antenna. Mr. Ball requested a written response.

D. Financial Advisory Committee – Chair, John Green

- 1. Audit Report Update. The committee discussed the \$349K deficit for FY2022-2023. CliftonLarsenAllen will not release the official audit report until the waiver is received from Alliance Bank for not meeting the required debt covenants. The letter from Alliance Bank has yet to be received. The District has developed a three-step plan to prevent future occurrences.
- 2. Monthly Financial Report and Cash Flow.
 - a. Income Statement. YTD Revenues are \$153K above budget. Expenses are above Budget by \$2.9K. Current Operating income is \$187K with a YTD favorable variance of \$150K.
 - b. YTD Cash Flow is favorable with a YTD increase of \$86K.
 - c. Balance Sheet. Total Assets are \$11,153K, which is \$480K below last year as fixed assets are being fully depreciated. The State of Arizona Investment Pool is currently at \$2,135K.
 - d. Capital Budget and Reserve Allocation. The remaining Capital Budget is \$475K. The Reserve Fund is \$1,277K.

E. Personnel Advisory Committee – Chair, Hart Krumrine.

Employee Manual Update. The Committee continues to work on updating the current GVWD Employee Manual. The District's lawyers have provided their response regarding sick time and vacation. The Committee will present the updated Manual to the Board for approval.

5. Call to the Public – Chair, Eric Sullwold. No comments.

6. Announcements – Clerk of the Board, Luis Rodriguez

A. The next Technical Advisory Committee meeting is scheduled for Monday, December 11th, 2023, at 8:00AM, followed by the Financial Advisory Committee meeting. The Personnel Advisory Committee meeting will begin upon adjournment of the Financial Advisory Committee meeting.

B. The next Board of Directors meeting is scheduled for Thursday, December 14th, 2023, at 9:30AM.

7. Adjournment

- Motion to adjourn the meeting.

Move: Dar Hollingsworth Second: George Orndorff Approved: 5/0 Abstain: Chair

The meeting was adjourned at 10:39AM.

Minutes approved December 14th, 2023.

**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING NOTICE AND AGENDA**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the customers of the Green Valley Domestic Water Improvement District and the general public that the Green Valley Domestic Water Improvement District will hold a Board of Directors meeting which is open to the public on:

**Thursday, December 14th, 2023, at 9:30AM
at the Green Valley Water District Conference Room
3200 S. Camino Del Sol, Green Valley, AZ**

The public is invited to attend in person or remotely via Zoom Video Conference. To access this meeting via Zoom, please email the District at office@gvwaterdistrict.com to request an invitation. Please submit your request at least 24 hours in advance and include your email address.

The meeting agenda is as follows:

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold
- Motion to approve the Board Meeting Minutes of November 16th, 2023.
2. General Business
 - A. Administrative – Chair, Eric Sullwold
 1. Election of the 2024 Board of Directors Chair and Vice Chair positions
 - Discussion and possible motion to elect the 2024 Board of Directors Chair and Vice Chair
 - B. Operations Report – District Manager, Dara Duffy
 1. Monthly Operations Report
 2. Current Capital Budget
 3. Monthly Task List
 4. Tasks
 - C. Technical Advisory Committee – Chair, Bob Hedden.
 1. 2024 Capital Budget Discussion
 - D. Financial Advisory Committee – Chair, John Green
 1. November 2023 Draft Financial Report and Cash Flow
 2. June 30th, 2023, Financial Statement Update
 3. Alliance Bank Debt Covenant Update
 - E. Personnel Advisory Committee – Chair, Hart Krumrine
 1. Employee Handbook Revision Update
3. Call to the Public – Chair, Eric Sullwold

Members of the Board may not discuss or act on any items that are not specifically listed on this agenda. Therefore, pursuant to A.R. S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for a future Board meeting. If you wish to comment on any agenda item, please complete and submit a speaker card. Speaker cards are available from the Clerk of the Board.
4. Announcements – Clerk of the Board, Luis Rodriguez

- A. The next Advisory Committee meetings are scheduled for Monday, January 22nd, 2024. The Technical Advisory Committee meeting begins at 8:00AM followed by the Financial Advisory Committee and the Personnel Advisory Committee.
 - B. The next Board of Directors Meeting is scheduled for Thursday, January 25th, 2024, at 9:30AM.
5. Adjournment

If any additional documents are circulated to the Directors related to the agenda items, they may be requested by contacting the Clerk of the Board of the Green Valley Water District at (520) 625-9112 or by email at clerk@gvwaterdistrict.com.

Green Valley Domestic Water District

Persons with a disability may request a reasonable accommodation by contacting GVWD at (520) 625-9112 at least 24-hours prior to the meeting to facilitate the accommodation. The meeting location is ADA compliant.

**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
Thursday, December 14th, 2023**

Board Directors Present:	Eric Sullwold	Robert (Bob) Hedden
	John Green	Darlene (Dar) Hollingsworth
	Joseph (Hart) Krumrine	George (Doctor) Orndorff

Board Directors Absent:

District Staff Present:	Dara Duffy	Lora Burruel
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Public Present:	Steve Peidl
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Clerk of the Board:	Luis Rodriguez
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1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold.
 - A. The meeting was called to order at 9:31AM by Chair, Eric Sullwold. Roll call was taken. A quorum was announced with six (6) Board members present.
 - B. Approval of November 15th, 2023, Board Meeting Minutes.
- Motion to approve the November 15th, 2023, Board Meeting Minutes
Moved: Bob Hedden 2nd: George Orndorff Approved: 5/0 Abstain: Chair
2. General Business
 - A. Administrative – Chair, Eric Sullwold
 1. The Chair provided an update on the activities of the Regional Wastewater Reclamation Advisory Committee.
 2. Election of the 2024 Board of Directors Chair and Vice Chair positions. The nominees are Eric Sullwold for Chair and Dar Hollingsworth for Vice Chair.
 - Motion that, by proclamation, Dar Hollingsworth be elected as Board Vice Chair and Eric Sullwold as Board Chair for 2024.
Moved: John Green 2nd: George Orndorff Approved: 5/0 Abstain: Chair
 - B. Operations Report – District Manager, Dara Duffy
 1. Monthly Operations Report
 - a. District Infrastructure Work.
 - i. A faulty relay and PLC card were replaced at the Cotonia well site.
 - ii. The keypad and controller at San Ignacio well site was replaced.
 - iii. A leaking irrigation service line at the Resort was replaced by staff.
 - iv. Hydrant valves at Camino Asturias, Holly Rose Drive, and View Ridge Drive were replaced by our contractor.
 - v. Broken wafer valves on bypass line at treatment plant were replaced by staff.
 - b. Financials
 - i. Bank Balances: Wells Fargo Bank is \$128,605. Alliance Bank is \$106,705.
 - ii. Arizona State Local Government Investment Pool (LGIP) #5 is \$2,141,414.
 - iii. Year-to-date (YTD) actuals: Revenues are 13.69% above and Expenses are 1.3% below budget.
 - iv. Currently the District's net revenues are 184% of their debt ratio coverage. The minimum debt ratio requirement is 120%.
 - c. Financial Notes
 - i. Salaries expense is higher than budgeted due to an increase in insurance rates. The salaries total will fall below the budgeted amount over the next couple of

B. The next Board of Directors Meeting is scheduled for Thursday, January 25th, 2024, at 9:30AM.

5. Adjournment

- Motion to adjourn the meeting.

Move: Dar Hollingsworth 2nd: George Orndorff Approved: 5/0 Abstain: Chair

The meeting was adjourned at 10:07AM

Minutes approved January 25th, 2024.