

GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
Wednesday, February 26th, 2025

Board Directors Present:	Eric Sullwold John Green Edwin (Ed) Storey	Joseph (Hart) Krumrine George (Doctor) Orndorff via video Lee Lemas
Board Directors Absent	None	
District Staff Present:	Dara Duffy	Lora Burruel
Public Present:	Richard Ricksecker	Steve Hatch
Clerk of the Board:	Luis Rodriguez	

1. Call to Order and Roll Call – Chair, Eric Sullwold
 The meeting was called to order at 9:00am by the Chair of the Board, Eric Sullwold. Roll call was taken and a quorum announced with six (6) Directors present.
- Motion to approve January 22nd, 2025, Board of Directors meeting minutes.
 Moved: Hart Krumrine 2nd: George Orndorff Approved: 5/0 Abstain: Chair
2. General Business
 - A. Administrative – Chair, Eric Sullwold
 1. Opening comments. None
 2. Discussion and possible motion to recognize Richard Ricksecker as an Advisor of the Technical and/or Financial advisory committees.
 - Motion to recognize Richard Ricksecker as an advisor of the Technical and/or Financial advisory committees.
 Moved: Lee Lemas 2nd: Ed Storey Approved: 5/0 Abstain: Chair
 - B. Operations Report - District Manager, Dara Duffy
 1. Current Operations
 - a. Project Report
 - i. District Field staff is assisting the WLB Group with establishing baselines for the San Ignacio well in advance of the tie-in.
 - ii. Seventy-five (75) meters were changed out in addition to four (4) meters with dead batteries.
 - iii. The Conservation & Drought committee continues development of the Conservation & Drought policy which will be presented at on Committee meeting March 24th, 2025.
 - b. Financials update.
 - i. The January 2025 financials were presented and discussed.
 - ii. The current debt ratio is at 1.40%.
 - iii. The District did not initiate a transfer from the Arizona Short Term LGIP 5 pool to Wells Fargo Bank and is investigating the circumstances.
 - iv. No other concerns were found.
 - c. Questions regarding the Task List.
 - i. Full page billing was successfully initiated with the February billing cycle.
 - ii. Pima County Wastewater billing is scheduled to begin with the April billing cycle.
 - iii. The requirements and duties for the proposed accounting person were presented
 - iv. and discussed.
 - C. Financial Advisory Committee –Chair, John Green
 1. FY2023-24 Financial Audit Report and internal statement.
 - i. The Chair presented the final version of the FY2023-24 Financial Audit Report at February 24th, 2025, committee meeting. No major issues were identified. The Report will be posted on the District’s website.

- ii. A low-level recommendation was made to strengthen the District's accounting system for catastrophic failure plan particularly around cybersecurity.
 - 2. The January 2025 Financial Statements were presented and discussed. No concerns were found.
 - 3. Discussion and possible motion to authorize management to immediately pursue recruiting a full-time accountant. This is a wage position with duties as presented by the District Manager.
- Motion to authorize management to immediately pursue recruiting a full-time accountant. This is a wage position with duties as presented by the District Manager.
 Moved: John Green 2nd: Lee Lemas
 The motion passed with the roll call vote.
 - a. Aye: John Green, Lee Lemas, Ed Storey
 - b. Nay: Hart Krumrine
 - c. Abstain: George Orndorff, Eric Sullwold
- D. Technical Advisory Committee – Chair, Ed Storey
 Hydrology Study Report. The final version of the report was presented and discussed at the Technical advisory committee meeting February 24th, 2025. The consensus was to support the Hydrology Study as presented to the committee.
- 3. Executive Session – Chair, Eric Sullwold
- Motion to go into Executive session to discuss District personnel matters.
 Moved: Lee Lemas 2nd: Ed Storey Approved: 5/0 Abstain: Chair
 The Board entered the Executive session at 10:13am and returned to the regular Board of Directors meeting at 11:11am. No vote, or action was taken.
- 4. Announcements – Clerk of the Board, Luis Rodriguez
 - A. The next Advisory Committee meetings are scheduled for Monday, March 24th, 2025. The Technical Advisory Committee meeting begins at 8:00AM, immediately followed by the Financial Advisory Committee meeting.
 - B. The next Board of Directors meeting is scheduled for Wednesday, March 26th, 2025, at 9:00AM.
- 5. Adjournment
- Motion to adjourn the meeting.
 Move: Lee Lemas 2nd: Ed Storey Approved: 5/0 Abstain: Chair

The meeting was adjourned at 11:14am.